Hurricane season readiness

Briefing for Gulf Coast site leads · June 1 to November 30

Why it matters

Every alert moves a site to its next stage

48 h

A hurricane watch: conditions possible, about 48 hours before tropical-storm-force winds

36 h

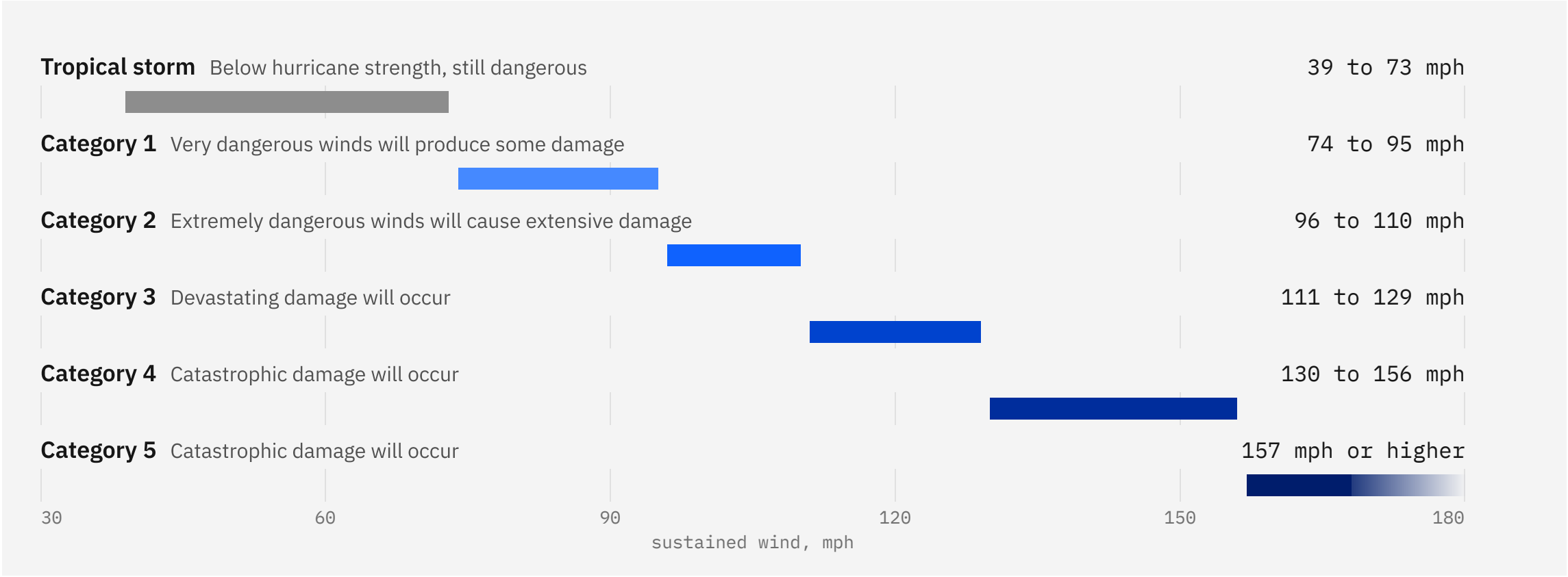
A hurricane warning: conditions expected, about 36 hours before tropical-storm-force winds

Cat 3+

A major hurricane: sites in the cone close to the public and move to remote operations

Hurricane categories

Sustained wind speed by category



Four stages, one checklist

June 1

Season opens

- Site lead confirms the continuity plan
- Update the employee contact tree
- Test remote access for every role

About 48 hours out

Hurricane watch

- Continuity review opens for sites in the cone
- Back up site systems off-site
- Re-route freight away from affected hubs

About 36 hours out

Hurricane warning

- Site closes to the public
- Staff move to remote operations
- Secure the yard and the docks

When officials order it

Evacuation order

- No one stays on site
- Check in through the contact tree
- Site reopens only after a safety walk-through

Ownership

Who owns what

Site lead	Runs the checklist at each stage and makes the call to close the site.
Continuity team	Watches NHC advisories, opens reviews for sites in the cone and tracks each checklist.
Every employee	Keeps a storm kit at home and answers the contact-tree check-in.

Before June 1

Three things to do this month

01 Confirm your site’s continuity plan

Site lead, with the continuity team

02 Update the employee contact tree

Every site, every shift

03 Test remote access for every role

Including the security key or token

Watch and warning timing: National Hurricane Center. Kit and planning steps: Ready.gov. Source: National Hurricane Center, Saffir-Simpson Hurricane Wind Scale. Speeds are 1-minute sustained winds.